

To : _____ (Name of Borrowers)

Subject : **UOB HOME CONSTRUCTION LOAN CHECKLIST**

A/C Name : _____

Mortgagors Name : _____

Property Address : _____

Est. Construction Costs : _____

Expected TOP Date : _____

Please submit the following documents to your Personal Banker prior to FIRST disbursements of the Construction Loan :		Submitted
1	Project designed and administered by Registered Architect / Qualified Person (Please check the Board of Architects Singapore website at www.boa.gov.sg)	Yes <input type="checkbox"/> Date: _____ No <input type="checkbox"/>
2	URA Grant of Written Permission or URA Grant of Provisional Permission that has not expired	Yes <input type="checkbox"/> Date: _____ No <input type="checkbox"/>
3	BCA Permit to Carry out Building Works	Yes <input type="checkbox"/> Date: _____ No <input type="checkbox"/>
4	Construction contract with contractors and letter(s) of appointment of architect(s) and/or other qualified persons or professional consultants <i>Construction contract and all letter(s) of appointment have to be signed by all owners</i>	Yes <input type="checkbox"/> Date: _____ No <input type="checkbox"/>
5	Original Contractor's All Risk Policy endorsing UOB as mortgagee. The sum insured must not be less than the construction cost	Yes <input type="checkbox"/> Date: _____ No <input type="checkbox"/>
6	Evidence of payment of development charges. If there is no development charge payable, to provide a written confirmation from the architect that there is no development charge payable	Yes <input type="checkbox"/> Date: _____ No <input type="checkbox"/>
7	Evidence that the difference between total construction costs and construction loan has been paid upfront by borrower. Contractor's receipts and other relevant receipts as evidence of payment together with architect's certificate are required	Yes <input type="checkbox"/> Date: _____ No <input type="checkbox"/>
8	Original disbursement instruction signed by all borrowers to disburse from the UOB Home Construction Loan the amount due to the contractor together with the following items:- (a) Original architect's certificate of payment certifying the amount due to the contractor together with a valuation report by the architect giving a summary of work done and costing computed to-date (b) Original contractor's invoice	Yes <input type="checkbox"/> Date: _____ No <input type="checkbox"/> Yes <input type="checkbox"/> Date: _____ No <input type="checkbox"/>
9	Any other pre-disbursement conditions required by the Bank prior to drawdown	Yes <input type="checkbox"/> Date: _____ No <input type="checkbox"/>

For SUBSEQUENT disbursements, please submit the following to your Personal Banker:	
1	Original disbursement instruction signed by all borrowers to disburse the amount due to the contractor from the UOB Home Construction Loan together with the following items:- (a) Original architect's certificate of payment certifying the amount due to the contractor together with a valuation report by the architect giving a summary of work done and costing computed to-date (b) Original contractor's invoice
2	A copy of the Temporary Occupation Permit immediately upon issuance
3	A copy of the Certificate of Statutory Completion immediately upon issuance