

Step 1: Complete the form in CAPS.

Step 2: Email to cardopsmerchantsupport@UOBgroup.com with the subject header as follows:

(e.g. ABC PTE LTD – Temp terminal request)

MANDATORY FIELDS

Requestor Name: _____ Contact No: _____ Date of Request: _____

Contact Email: _____ ROC Number: _____

All Merchant ID(s) to tag onto the terminal	
Name (to be printed on the receipt header)	
Roadshow Address (to be printed on the receipt header)	_____ _____ S (_____)
Delivery Address	_____ S (_____)
Delivery Date (Monday to Friday only, excluding PH)	_____/_____/_____
Delivery Time*	<input type="checkbox"/> 10-12pm <input type="checkbox"/> 2-4pm
Retrieval Address	_____ S (_____)
Retrieval Date (Monday to Friday only, excluding PH)	_____/_____/_____
Retrieval Time*	<input type="checkbox"/> 10-12pm <input type="checkbox"/> 2-4pm
Number of Terminals	
Type of Terminal*	<input type="checkbox"/> Wired <input type="checkbox"/> Wireless
Contact Person	
Contact Number	
Card Brands Required*	<input type="checkbox"/> Visa/MasterCard <input type="checkbox"/> JCB <input type="checkbox"/> CUP <input type="checkbox"/> Amex <input type="checkbox"/> Diners
Terminal Facility Required*	<input type="checkbox"/> Retail <input type="checkbox"/> Instalment Payment Plan (IPP) <input type="checkbox"/> DCC <input type="checkbox"/> MOTO
Loyalty*	<input type="checkbox"/> IRR <input type="checkbox"/> SMART\$ <input type="checkbox"/> Others: _____
Others	Any other cost may be applicable. Weekend charges may apply, subject to availability.

All representations made by, and undertakings and indemnities given by the Merchant to the Bank in the Indemnity For Taking and Accepting Instructions By Facsimile, Telex and Email are deemed to be repeated by the Merchant and shall apply to this Temp Terminal Request Form.

Signature of Authorized Signatory

Name: _____

Company Stamp: _____

*Please tick if applicable.

Please take note that your request will be rejected if the form is incomplete or wrongly filled.

We will require 7 working days to process your request, upon submission together with the authorized sign-off.