

UOB BUSINESS INTERNET BANKING (BIB) SERVICE – MAINTENANCE FORM

For Company Signatory Group Daily Limit and Company Signatories

Please send the completed form to **United Overseas Bank Limited, Channel Support Centre, 60 Robinson Road, #15-00, Singapore 068892.**

1. BUSINESS/COMPANY PARTICULARS									
Business/Company Name:					Business/Company Registration No:				
2. CHANGE OF COMPANY SIGNATORY GROUP DAILY LIMIT / COMPANY SIGNATORIES (APPLICABLE FOR PACKAGE B, C or D only)									
					Base Currency		Daily Signatory Limit		
Company Signatory Group Daily Limit: Please change daily limit per Signatory in					<input type="checkbox"/> Group A <input type="checkbox"/> Group B <input type="checkbox"/> Group C		to unless otherwise indicated under Funds Transfer Debit Limit		
Sequential Processing: Please change to					<input type="checkbox"/> Yes , a Signatory who creates a transaction <u>can</u> also approve that particular transaction. <input type="checkbox"/> No , a Signatory who creates a transaction <u>cannot</u> approve the same transaction.				
Please indicate your preferred choice of Signatory ID using any combination of letters and/or numbers (2 to 15 characters). Do not include space or special characters (hyphens, asterisks, etc.). Signatory ID must be different from Administrator ID.									
<input type="checkbox"/> Add	Signatory ID:								NRIC / Passport No:
	Name (Mr / Mrs / Ms / Mdm / Dr):								* Able to grant Company User/Signatory ability to perform Payroll functions? <input type="checkbox"/> Yes
	Phone No:				Designation:				Signature:
	Mobile No:				Signatory Group (Group A is the highest level): <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C				
<input type="checkbox"/> Enable <input type="checkbox"/> Re-issue Password <input type="checkbox"/> Unfreeze Token Serial No: _____ <input type="checkbox"/> Replace Token Serial No: _____ <input type="checkbox"/> Reset Challenge Question for Unlock Token									
<input type="checkbox"/> Disable <input type="checkbox"/> Delete <input type="checkbox"/> Freeze Token Serial No: _____									
<input type="checkbox"/>	Signatory ID:								* Able to grant Company User/Signatory ability to perform Payroll functions? Change to: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Name (Mr / Mrs / Ms / Mdm / Dr):								
	NRIC / Passport No:								Signature (not required for Disable, Delete & Freeze Token):
	Changing of existing Signatory Group				My/Our Current Signatory Group is: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C		Please change to: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C		
3. DECLARATION									
I/We hereby <ul style="list-style-type: none"> request for the changes or amendments to my/our UOB Business Internet Banking (BIB) Service as set out above. confirm that I/we have been provided with copies of the UOB BIB Service Agreement, and have read, understood and hereby agree to be bound by each and all of the terms therein as may be amended and prevailing from time to time. confirm that the terms and conditions of the United Overseas Bank Limited applicable to each and all of the services for which I/we have applied have been made available to us, and that I/we have read, understood and hereby agree to be bound by each and all of such terms and conditions, as may be amended and prevailing from time to time. confirm that each and all the Company Signatories named herein are authorised to operate and utilise any and all services granted and provided to me/us through the BIB Service, and that the mandate and authority conferred on each of the Company Signatories as set out in my/our BIB Service Registration Form and any subsequent amendments shall apply in this respect. confirm that all the information provided herein are true and accurate to the best of my/our knowledge as at the date of this request. 									
Authorised Personnel Signature / Name & Designation			Authorised Personnel Signature / Name & Designation			Date			
NB: Where applicable, as per mandate in the Company Resolution for the application of UOB BIB Service.									

Please use a fresh BIB Service Registration Form (with Company Resolution where applicable) if you wish to change your signing conditions.